

PROPOSED COSMETOLOGY OR BODY ARTS FACILITY REQUIREMENTS

- 1.** A plan review application and the required fee. See attached fee schedule.
- 2.** When an establishment is constructed or remodeled, plans are to be drawn in a minimum 1/4 inch scale and submitted to BBHD with the completed application and accompanying specification sheets for all equipment.
- 3.** The plans must include but are not limited to: description and location of all work areas/stations, equipment, sinks, counter tops, storage areas, toilet facilities, fixtures, break rooms and waiting areas.
- 4.** Manufacturer's specification sheets shall be submitted for all equipment, sinks, foot baths, floors, walls and ceilings.
- 5.** All plans must be approved by this department prior to construction or renovation.
- 6.** Floors shall be constructed of approved materials so as to be durable, easily cleanable, non-absorbent and free of holes.
- 7.** The juncture between the floor and wall shall be closed or covered to permit effective cleaning.
- 8.** Walls, ceilings and attached equipment shall be constructed of approved materials so as to be durable, easily cleanable, non-absorbent and free of holes.
- 9.** The shop/salon shall be properly and adequately ventilated to remove excess heat, vapors and odors. Salon ventilation shall comply with State and Local building codes and ordinances.
- 10.** If the facility is served by a private well, a water analysis report from an approved lab must be submitted to BBHD and verify that the water quality meets potability standards.
- 11.** If the proposed facility is served by a septic system, the system may need evaluation by a Prof. Engineer to ensure it is suitable for the proposed use.
- 12.** Provide copies of all applicable licenses, certificates and other documentation for employees performing regulated activities.
- 13.** It is recommended that a washing machine and dryer be installed on site to properly wash and sanitize the linens, sheets, towels, aprons. Be sure a washing machine with a bleach well is used.
- 14.** You must contact and receive approvals from the Building Inspector, Fire Marshal, Zoning Official and the Sewer Dept. prior to our approval.