

BOARD OF HEALTH MEETING

MINUTES

March 9, 2023

A meeting of the Bristol-Burlington Health District's Board of Health was held in the Bristol-Burlington Health District Office, 240 Stafford Avenue, Bristol, Connecticut

Present: Shannon Mulz, Chairwoman
Jack Lu
Kathy Burness
Mike Boucher, Town of Burlington
James Moylan

Bristol liaison: Mayor Jeffery Caggiano

Staff present: Marco Palmeri, MPH, RS, Director of Health
Louise McGlone, Office Manager, Board of Health Secretary

Audience in Attendance: Skip Gillis, Bristol, CT

The meeting was called to order by Chairwoman Mulz at 12:47 p.m.

1. Audience Participation

Mr. Gillis provided analytical and data driven support to the Director of Health when necessary.

Approval of the Board of Health Meeting Minutes February 9, 2023

Motion by Mike Boucher, seconded by James Moylan to approve the Board of Health Meeting Minutes of February 9, 2023.

All in Favor. Motion carried.

2. Approval of Bills paid in February, 2022

Motion by Jack Lu, seconded by James Moylan to approve the February 2023 bills.

All in Favor. Motion carried.

3. Monthly Reports: Director of Health, Senior Dental Clinic, School Dental, School Health, Public Health and Environmental Health.

Director Palmeri states that all BBHD services are status quo.

Director Palmeri mentions that the State of CT has switched to the FDA Food Code and that Connecticut was one of the few states with their own food code. Director Palmeri states that BBHD's sanitarians have been assisting Bristol and Burlington establishments to understand and adopt the FDA's Food Code.

Director Palmeri states that Housing is very busy.

Director Palmeri states that our Dental Program is in normal operation. BBHD's Dental Hygienists have been in contact with a dentist regarding the possibility of providing more dental services.

Director Palmeri stated that BBHD nurses are coming to see a presentation by our Community Health Worker and Public Health Nurses on marijuana and the effects on youth in our community.

Director Palmeri mentions we are still in negotiations with the union.

Director Palmeri mentions the need for a settled location for BBHD, stating he would like to remain at 240 Stafford Avenue. Mayor Caggiano briefly discusses the City of Bristol's real estate priorities.

Director Palmeri, with the expertise of Mr. Gillis, briefly explains the expenditure versus the revenue in terms of increase, deficit and over all change in the most recent draft budget.

The Board of Health momentarily discusses the importance of keeping a healthy fund balance or reserve. Director Palmeri states BBHD has done our best to create a well thought out budget and goes on to discuss a proposed One Dollar increase in the Per Capita rate for Bristol and Burlington- raising it from \$7.45 to \$8.45, noting that our Per Capita is quite low compared to other Health Districts and for the services BBHD provides; many of which are without cost to the community.

A motion to vote to increase the Per Capita rate from \$7.45 to \$8.45 was made by Kathy Burness, and seconded by James Moylan; all in favor; motion carried.

A motion to vote to adopt/ approve BBHD's budget was made by Mike Boucher, and seconded by James Moylan; all in favor; motion carried.

Kathy Burness asks if the Medical Director position has been posted. Director Palmeri states that it is not posted as they are working to clarify certain language. Director Palmeri confirms it will be posted and that he has reached out to the Board of Education's Superintendent.

James Moylan asks if BBHD is on track with the upcoming presentation regarding BBHD's Maternal, Infant and Family Outreach Program or "MIFO", to which Director Palmeri replies that we are and it can be done at the next Board Meeting.

4. **New Business**

5. **Old Business**

6. **Adjournment**

Meeting adjourned by Chairwoman Mulz at 2:08 p.m.

Respectfully submitted,



Marco Palmeri, MPH, RS
Director of Health