

# BOARD OF HEALTH MEETING

## MINUTES

April 14, 2022

A meeting of the Bristol-Burlington Health District's Board of Health was held in the Bristol-Burlington Health District Office, 240 Stafford Avenue, Bristol, Connecticut

**Present:** Shannon Mulz, Chairwoman  
Leslie S. Kish, MD, Vice Chairman  
Jack Lu  
Bill Ghio  
Doug Thompson, First Selectman, Town of Burlington  
Jim Moylan

**Bristol liaison:** Mayor Jeffrey Caggiano

**Staff present:** Marco Palmeri, MPH, RS, Director of Health  
Autumn Charette, Office Manager, Board of Health Secretary  
Alexis Steele, Health Educator, Emergency Preparedness coordinator and Epidemiologist

**Audience in Attendance:** Kathy Burness, Bristol CT

The meeting was called to order by Chairwoman Mulz at 12:53 p.m.

**1. Audience Participation**

No Audience Participation

**2. Approval of the Board of Health Meeting Minutes March 10, 2022**

**Motion** by Bill Ghio, seconded by, Dr. Kish to approve the Board of Health Meeting Minutes of March 11, 2021.

**Vote: 5 yes, 1 abstain, Doug Thompson. Motion Carried**

**3. Approval of Bills paid in March 2022**

**Motion** by Jim Moylan, seconded by, Bill Ghio to approve the March 2022 bills.

**All in Favor. Motion carried.**

**4. Monthly Reports: Director of Health, Public Health, School Health and Environmental Health.**

Director Palmeri mentioned we are busy in all areas of Environmental Health and expect to get busier with the upcoming warmer weather seasons. BBHD is down an environmental health Sanitarian and the Chief Sanitarian is working extra hours to keep up with the needs in environmental health. Positions for a Sanitarian and Registered Sanitaria will be posted.

Director Palmeri stated that BBHD and the Town of Burlington are working with the Judicial System to bring a property owned and occupied by a hoarder back into compliance.

Director Palmeri mentioned Housing Program is busy and as the snow is cleared and conditions of properties are more apparent there is noticeable blight to be addressed by the Housing Official.

Director Palmeri mentioned the Senior Dental Clinic and School Dental programs are in full operation. Director Palmeri noted there may be potential to increase the opportunity to bill private insurance.

Director Palmeri spoke in regards to a situation Public Health Nurse is dealing with. There is a national outbreak of salmonella associated with a dragon lizard and the one case in CT is in BBHD jurisdiction. BBHD staff had to go into the home and swab the rectum of the lizard, collect feces samples, and food samples per request of the CDC.

Director Palmeri had Alexis Steele present and share information regarding BBHD Social Media Platforms. Social Medial Platforms managed by Angelika Andrukiewicz, Program Manager.

**5. New Business**

**6. Old Business**

A. Approval of the Bristol-Burlington Health District's Proposed F.Y. 2022-2023 Budget.

**Motion** by Jim Moylan, to approve the F.Y. 2022-2023 Budget, as presented, seconded by, Jack Lu.

All in Favor. Motion carried.

**7. Executive Session relating to Review of confidential – Attorney Client Privileged Work Product and Pending or Threatened Actions Exempt from Disclosure**

**Motion** to enter into Executive Session by Jim Moylan, seconded by, Dr. Kish at 1:40.

All in Favor. Motion carried.

**8. Adjournment**

Meeting adjourned by Chairwoman Mulz at 2:28 p.m.

Respectfully submitted,



Marco Palmeri, MPH, RS  
Director of Health