BOARD OF HEALTH MEETING
MINUTES
June 13, 2024

A meeting of the Bristol-Burlington Health District's Board of Health was held in the Bristol-Burlington Health District Office, 240 Stafford Avenue, Bristol, Connecticut

Present: Shannon Mulz, Chairwoman
James Moylan, Vice Chairman
Jack Lu
Kathy Langlais
Doug Thompson
Robert Wetmore

Bristol liaison: Mayor Jeffrey Caggiano

Staff present: Marco Palmeri, MPH, RS, Director of Health
Caitlynn Magda, Assistant Office Manager

The meeting was called to order by Chairwoman Mulz at 3:03 p.m.

1. **Audience Participation**

2. **Approval of the Board of Health Meeting Minutes May 9, 2024**

   Motion by James Moylan, seconded by Jack Lu to approve the Board of Health Meeting Minutes of May 9, 2024.

   All in Favor. Motion carried.

3. **Approval of Bills paid in May, 2024**

   Motion by Kathy Langlais, seconded by James Moylan to approve the May, 2024 bills.

   All in Favor. Motion carried.

4. **Monthly Reports:** Director of Health, Senior Dental Clinic, School Health, School Dental, Public Health and Environmental Health.

   Director Palmeri begins by introducing a new member of BBHD's Board of Health, Robert Wetmore of Bristol. Mr. Wetmore gives a brief personal introduction and history. Director Palmeri introduces Mr. Wetmore to the board members and gives a brief overview of BBHD's programs and services.

   Director Palmeri moves into his Director's Report, noting with the warm weather all the pools are opening and explaining how and why BBHD regulates them. Mr. Wetmore asks how many bodies of water BBHD is in charge of, to which Director Palmeri informs the board there are twelve swimming pools and three to four natural bathing beaches. Director Palmeri also notes that residents of Burlington can go online with a QR code to request or apply for personal well water testing. Mr. Thompson would like more information to share with the residents of Burlington.

Director Palmeri moves on to touch on Housing Code Enforcement, noting less no heat complaints as well as a lot of air conditioning related complaints. There is no maximum temperature limit for housing.

Director Palmeri states that Kathy Langlais, BBHD Board Member, has had an opportunity to spend time out in the schools with our Dental Hygienists, noting that it was a wonderful experience. Director Palmeri then goes over School Health, announcing the changes in the schools due to reassignment of the school health staff by the School Health Services Coordinator to provide an R.N. or LPN in all schools except one. Director Palmeri also mentions the School Nurse vacancy has been filled.

Mr. Lu inquires as to what BBHD is doing in terms of data measurement for 211 calls and asks what the average number of health room visits is. Mr. Lu suggests a comparison with other area heath districts regarding health room numbers and where BBHD falls in the state. Mr. Moylan suggests using data to track trends.

Director Palmeri moves on to briefly mention a new grant that could assist with the opioid epidemic in our community, however there may not be enough time to submit for this specific grant. There is brief discussion surrounding the opioid epidemic our community faces. Mr. Moylan comments on the topic of infant withdrawal from substance misuse and Director Palmeri mentioned the Department of Public Health has stopped reporting this information with local health. There was also brief discussion by the board regarding more long term assistance as well as grant funding to assist in collaborating with other departments or entities to reduce the number of overdoses and deaths from overdoses.

5. **New Business**

    a. Report from the Finance Committee
    b. Strategic Plan Discussion and possible committee formation
    c. Review of Board Retreat follow-up
    d. Board Self- Evaluation timing
    e. Liability insurance discussion with Shipman & Goodwin LLP

6. **Old Business**

    a. Designate Fund Balance

7. **Adjournment**
Meeting adjourned by Chairwoman Mulz at 5:07 p.m.

Respectfully submitted,

Marco Palmeri, MPH, RS
Director of Health