

BOARD OF HEALTH MEETING

MINUTES

February 8, 2024

A meeting of the Bristol-Burlington Health District's Board of Health was held in the Bristol-Burlington Health District Office, 240 Stafford Avenue, Bristol, Connecticut

Present: Shannon Mulz, Chairwoman
Jack Lu
Donna Friday
James Moylan
Doug Thompson
Kathy Langlais

Staff present: Marco Palmeri, MPH, RS, Director of Health
Louise McGlone, Office Manager, Board of Health Secretary

Audience in Attendance: Skip Gillis, Bristol CT
Susan Tyler, Representing Mayor Caggiano

The meeting was called to order by Chairwoman Mulz at 1:08 p.m.

1. Audience Participation
2. Approval of the Board of Health Meeting Minutes December 14, 2023

Motion by Doug Thompson, seconded by James Moylan to approve the Board of Health Meeting Minutes of December 14, 2023.

All in Favor. Motion carried.

3. Approval of Bills paid in December, 2023 and January, 2024

Motion by Donna Friday, seconded by Kathy Langlais to approve the December, 2023 bills.

All in Favor. Motion carried.

Motion by Doug Thompson, seconded by James Moylan to approve the January, 2024 bills.

All in Favor. Motion carried.

4. Monthly Reports: Director of Health, Senior Dental Clinic, School Health, School Dental, Public Health and Environmental Health.

Director Palmeri begins by introducing himself to Ms. Tyler and all present provide a brief summary of their role and time with BBHD's Board of Health. Director Palmeri also announces the board will need a vice chairperson.

Director Palmeri then goes over his reporting, beginning with the revised format of his Director's Report; noting that since more data is being requested, he has begun integrating a more detailed synopsis of specific activities performed by the BBHD team as well as quantifying the number of activities for statistical data collection. Director Palmeri then explains the different areas in which BBHD serves the public and what goes into all types of inspections such as food service, cosmetology, child-care...etc., home visits, sensitive cases and environmental concerns such as private well water and septic systems. Ms. Friday and Mr. Moylan inquire about inspection related items, such as what percentage of inspections are completed and what happens when an egregious violation is uncovered. Director Palmeri briefly discusses and gives examples.

Director Palmeri goes over the School Dental and School Health programs. The dental program is an asset to the schools and is very helpful to have seasoned dental professionals working in tandem with the school nurses to quickly and efficiently advise or assist with any oral issues. The School Health program is very busy and will soon have two (2) Health Aides graduate and become registered nurses. BBHD will be unable to hire and transition these nurses without vacancies to do so. Director Palmeri also notes that BBHD's community and public health programs are also seeking ways to gather data. BBHD's MIFO program could be a helpful resource in data collection.

Director Palmeri then acknowledges the effort made by BBHD employees who voluntarily worked overnight, in addition to their regular work schedule, to assist at a warming shelter in Bristol due to the extreme weather conditions and cold temperatures. This exercise proved itself successful when BBHD employees were able to effortlessly connect those who needed shelter with valuable information and resources. Mr. Lu also commends BBHD's hard work.

Ms. Tyler also recognizes BBHD's efforts not only in the Covanta situation, but also in the homelessness crisis that Bristol is facing.

5. New Business

- a. Budget status update: BBHD will sit down to discuss and go over the 2024-2025 Fiscal Year budget on March 4th, 2024. BBHD's Finance Committee is also invited to attend.

6. Old Business

7. Executive Session relating to Review of confidential – Attorney Client Privileged Work Product and Pending or Threatened Actions Exempt from Disclosure

Motion to enter into Executive Session by Jack Lu, seconded by, Donna Friday at 2:26 p.m.

All in Favor. Motion carried.

8. Adjournment

Meeting adjourned by Chairwoman Mulz at 3:47 p.m.

Respectfully submitted,



Marco Palmeri, MPH, RS
Director of Health