

**BOARD OF HEALTH MEETING
MINUTES
May 11, 2023**

A meeting of the Bristol-Burlington Health District's Board of Health was held in the Bristol-Burlington Health District Office, 240 Stafford Avenue, Bristol, Connecticut

Present: Shannon Mulz, Chairwoman
Jack Lu
Mike Boucher, Town of Burlington
William Ghio
James Moylan

Staff present: Marco Palmeri, MPH, RS, Director of Health
Louise McGlone, Office Manager, Board of Health Secretary

Audience in Attendance: Skip Gillis, Bristol, CT

The meeting was called to order by Chairwoman Mulz at 9:14 a.m.

- 1. Audience Participation**

- 2. Approval of the Board of Health Meeting Minutes April 13, 2023**

Motion by Jack Lu, seconded by Mike Boucher to approve the Board of Health Meeting Minutes of April 13, 2023.

All in Favor. Motion carried.

- 3. Approval of Bills paid in April, 2022**

Motion by Mike Boucher, seconded by William Ghio to approve the April 2023 bills.

All in Favor. Motion carried.

- 4. Monthly Reports: Director of Health, Senior Dental Clinic, School Dental, School Health, Public Health and Environmental Health.**

Director Palmeri states that BBHD is unusually busy with food trucks and vendors. With many local events taking place, Director Palmeri and the staff at BBHD try to accommodate and assist food trucks and vendors to be sure they can participate and vend safely within our district. He also briefly notes an issue, which has been resolved, regarding who is and who is not exempt from food establishment inspection and licensing.

Director Palmeri states that the housing program is busy, with issues to resolve, as usual. BBHD has begun a Rat/ Blight campaign to assist residents with general knowledge regarding remediation and maintenance. Director Palmeri also noted BBHD staff have identified a couple more areas of Bristol which are being inhabited by homeless persons. The environmental staff is often looking for

Chairwoman Mulz recommends getting more of BBHD's flyers and program information into the public, perhaps door to door, providing an opportunity to have related conversations with people in the community. Mr. Boucher then suggests having QR Codes on the backs of our flyers which would lead people to related information on BBHD's website. The Board agrees to have QR codes on BBHD flyers and brochures and acknowledges the value.

Director Palmeri makes note of the approaching end of school, emphasizing the recent issues surrounding Personal Leave (PL) Time due to past precedent. Director Palmeri reemphasizes to the Board that PL time is scrutinized in order to follow the union contract.

Director Palmeri announces that the 2022-2025 union contract is finalized and retro pay is in effect.

Director Palmeri briefly discusses the relocation of BBHD as Bristol Health is no longer interested. BBHD has the potential to remain in its current location. Director Palmeri plans to meet with Mayor Caggiano in the coming weeks to further discuss the topic.

Mike Boucher discusses opioid issues in the Town of Burlington and funding, suggesting a Burlington Committee which would use funding collaboratively between our district as well as other towns to fulfill continuity and further the reach of appropriate help. Director Palmeri suggests preventative strategies beginning at the school-age level.

Director Palmeri announces that Kathy Burness has officially resigned from the Board of Health. The City of Bristol must appoint an additional member.

Director Palmeri also notes BBHD's emerging social media presence, stating he would like to hear any ideas from the Board. Mr. Boucher also briefly mentions that a possible logo change could be more attractive.

5. **New Business**

6. **Old Business**

7. **Adjournment**

Meeting adjourned by Chairwoman Mulz at 10:12 a.m.

Respectfully submitted,



Marco Palmeri, MPH, RS
Director of Health