



BRISTOL-BURLINGTON HEALTH DISTRICT

240 Stafford Avenue, Bristol, Connecticut 06010-4617

Tel. (860) 584-7682 • Fax (860) 584-3814

**APPLICATION FOR BUILDING CONVERSION
BUILDING ADDITION OR ACCESSORY STRUCTURE**

NOTE: A SCALED DIAGRAM OF THE PROPOSED ADDITION OR ACCESSORY STRUCTURE IN RELATION TO EXISTING STRUCTURES, PROPERTY LINES, SEPTIC SYSTEM AND WATER SOURCE MUST BE SHOWN ON ATTACHED DETAILED PLOT PLAN. PROPOSED BUILDING PLANS MUST BE SUBMITTED WITH THIS APPLICATION (SEE FORM 2 FOR DETAILS).

DATE: _____ OWNER'S NAME _____

PROPERTY ADDRESS: _____ (Street) _____ (Town) Tel. No. _____

TYPE OF APPLICATION:

- _____ Building Conversion, Change in Use (Winterization)
- _____ Building Addition
- _____ Accessory Structure, Attached or Detached Garage, Below or Above Ground Pool
- _____ Lot Division, Lot Line Change, Lot Reduction

GIVE A BRIEF DESCRIPTION OF PROPOSED APPLICATION: (performing winterization; type and number of rooms being added; square footage of house addition; and, type of structures to be added, etc. _____

EXISTING STRUCTURE:

Residential _____ Non-Residential _____ If Non-Res., Describe _____
 Number of Existing Bedrooms _____ Number of Bathrooms _____
 Number of Oversized Tubs (>99 Gallons) _____ Gallons _____
 Approximate Existing Floor Area (in Sq. Ft.) _____ Approx. Proposed Floor Area _____
 Footing or Foundation Drains Present? _____ (Y or N)
 Water Supply: Private Well _____ or Public Water _____

EXISTING SEPTIC SYSTEM:

Year System was Installed _____ New or Repair _____
 Size of Septic Tank _____ Gals. Size and Type of Leaching System _____

Curtain Drain _____ (Y or N) Has any soil testing been performed on property? _____ (Y or N)
 If yes, when and by whom? _____

Signed _____ Application Fee Paid _____
 (Owner or Duly Authorized Representatives)

FOR OFFICE USE ONLY

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DATE: _____ ADDRESS: _____

INFORMATION ON EXISTING SYSTEM: _____

NUMBER OF BEDROOMS: _____

CODE COMPLYING AREA (SQUARE FOOTAGE): _____

CODE COMPLYING AREA (TYPE OF SYSTEM): _____

MLSS: _____

HAS A CODE COMPLYING AREA BEEN DEMONSTRATED ON A PLAN?: YES ____ NO ____

IF A CODE COMPLYING AREA CANNOT BE DEMONSTRATED, LIST THE
INFORMATION USED FOR APPROVAL:

COMMENTS: _____

APPROVED _____ BY: _____

DENIED _____ BY: _____



Form 2-Details

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**BUILDING CONVERSIONS / CHANGES IN USE, BUILDING ADDITIONS,
GARAGES / ACCESSORY STRUCTURES, SWIMMING POOLS**

1. Complete Application Form (form # 1) *Above*
2. Provide signature only on Permit to Construct Form (form # 16) *(located at BBHD)*
3. **On a design plan or sketch, please provide the following information:**

Please check off as provided on plan or sketch.

If plan or sketch is not to scale actual distances must be included

- Property lines
- House location
- Well location
- Location of septic tank **and** septic fields
- Well location on neighboring properties
- Distance between septic system and the proposed addition or accessory structure.
- Soil test data (deep holes tests and percolation test results)

Soil test data may be available at the Bristol Burlington Health District or at the Burlington Building Department (for Burlington residents only). If no soil data is available, try to obtain soil data from neighboring properties or the original subdivision. If no soil data is obtained, soil testing may be required.

- Floor plans will be required if the proposed addition and/or change of the structure is within the structure. Examples include: adding a second floor, dormer, enlarging rooms, adding a bedroom, finishing a basement, in-law apartment, etc.

**SEPERATING DISTANCE REQUIREMENTS FROM PROPOSED ADDITION /
ACCESSORY STRUCTURE TO THE SEPTIC SYSTEM and Well**

Fee = \$50.00 - Below Ground Pool: 25'

Fee = \$50.00 - Above Grond Pool: 10'

Fee = \$50.00 - Accessory Structure: 10' *(Structure shall have no footing drains)* **Definition:** Permanent non-habitable structure which is not served by a water supply.
Examples Include: Attached/detached garages, open decks, balconies sheds, gazebos, barns

Below Ground Pool: 25' from Well

Fee = \$75.00- Building served: 25' Wigth footing drains & 25' from Well

(Habitable) 15' Without footing drains

10' Without footing dreains to septic tank/pump chamber/grease interceptor

NOTE: FOR BUILDING ADDITIONS THE SEPARATION DISTANCE TO THE EXISTING SEPTIC SYSTEM MUST BE MAINTAINED.